

KS4 English – NCFE Level 1 Certificate in Essential English in Everyday

Teachers: Nick Riggs, Sarah Ellis and Gavin White.

The NCFE course builds on the knowledge and skills gained in Key Stage 3. The course is used as an alternative so that all pupils will successfully achieve accredited qualifications before they leave school.

Scheme of work

	Autumn One	Autumn Two	Spring One	Spring Two	Summer One	Summer Two
	NCFE Level 1 Certificate Unit 6 Interpreting straightforward functional texts This unit aims to develop both the learners' reading skills and vocabulary. The focus is on developing skills related to interpreting a range of texts that instruct, describe, explain and persuade. - Recognise how language is used to achieve different purposes - Understand and use organisational and structural features to locate information in straightforward texts - Use knowledge of punctuation to aid understanding of different and straightforward texts - Identify main ideas and specific details of a text - Infer meaning from images - Use reference material effectively to find the meaning of unfamiliar words - Apply knowledge of the following to understand words and their meaning: word structure, related words, word roots, derivations, words borrowed from other languages - Apply knowledge of prefixes to help find meaning - Identify differences in information, ideas and opinions in texts effectively	NCFE Level 1 Certificate Unit 1 Listening, understanding and responding to others. This unit aims to support learners to develop the skills needed to clearly, accurately and confidently listen, understand and respond to others in a range of contexts. - Identify the 7 different listening skills and apply them in a range of listening situations - Identify active listening skills and apply them in a range of listening situations - Use different skills to listen to and apply them in a range of listening situations - Identify a variety of verbal and nonverbal signals - Use appropriate feedback, including verbal and nonverbal signals, effectively to: show they are engaged and interested and confirm their understanding of what is being said - Ask appropriate questions to obtain relevant information to aid contribution - Listen for and identify relevant information from the responses given - Identify the nature of questions being asked	NCFE Level 1 Certificate Unit 5 Composing texts. This unit aims to develop learners' writing skills. The learner will produce effectively written texts and ensure that their work is accurate and clear. - Use appropriate techniques for planning text to suit the purpose content and audience - Produce text which communicates information, ideas and opinions clearly and accurately - Present information in a logical sequence, using complex sentences and paragraphs where appropriate - Format and structure writing to organise the meaning of the text clearly - Use language appropriate for the purpose and audience - Produce text of an appropriate length and detail for the purpose and audience - Use techniques for proofreading to spot errors and omissions in content, grammar and punctuation	NCFE Level 1 Certificate Unit 3 Participating in discussions. This unit aims to develop learners' conversational and discussion skills so that they are an effective participant in spoken exchanges. - Contribute relevant information in an appropriate manner - Use appropriate phrases for interruption and to clarify points being made - Engage the other person with eye contact and body language - Respond appropriately to a different point of view - Contribute relevant information in an appropriate manner - Make relevant and timely contributions - Show respect for the turn-taking rights of others - Use strategies to encourage others to contribute - Use appropriate phrases for interruption and clarification - Show effective use of eye contact, body language and behaviour	NCFE Level 1 Certificate Unit 2 Communicating with others. This unit aims to support learners in developing a range of spoken language skills and effectively structure spoken contributions. - Plan and deliver speech - Outline key points of different subject matter - Demonstrate adapting the level of formality to suit the situation and context - Communicate effectively: in person, by using a communication device - Use strategies to clarify and confirm that others understand what is being said	NCFE Level 1 Certificate Unit 7 20 Introduction to understanding prose writing and poetry This unit aims to develop a wider appreciation of the English language by looking at different textual forms. The introduction of prose writing, poetry content and related skills will also provide the learner with a base knowledge that could support them to progress onto a GCSE in English. - Read and demonstrate knowledge of the whole text - Read and identify the key features of the text - Outline the role of a central character from the text - Read and explain, with examples, where language used enhances the text and reading experience - Identify information, ideas and opinions in different examples of prose writing - Explain what given poems are about - Identify how poets use literary techniques to create effect in their poems by providing relevant textual examples - Identify information, ideas and opinions for different poems

Year 10

	- Use reading skills to identify the difference between fact and opinion in different texts - Identify where language and textual features have been applied to suit audience in different styles of texts - Identify specialist words in context Example topic focus Will robots ever replace us? Technology and the future Links: sci-fi extracts, non-fiction articles, discussion writing, futuristic narratives. Writing assessment To explain e.g How to guides, information leaflets	Respond to questions appropriately using the correct level of formality, where required Example topic focus Why do we enjoy being scared? Fear itself Non-fiction articles on paranormal investigations. Critical thinking: fact vs fiction. Writing assessment To describe e.g letters, news paper report	Example topic focus What would you do if you were the last one left? Survival Stories Hooks: deserted islands, post-apocalypse, survival against nature. Story focus: tension, resourcefulness, character under pressure. Writing assessment To instruct e.g survival instructions, directions for a location	Example topic focus Would you really want to be famous?" Fame & Celebrity Debate: money vs privacy, influencers vs heroes. Links: biographies, media articles, satire. Writing assessment To entertain e.g short story, play	Example topic focus Can words change the world? Our planet Protest speeches (MLK, Greta Thunberg), war/conflict poetry, newspaper editorials. Writing: speeches, letters to persuade, debates. Writing assessment To persuade - e.g advert or poster, magazine article	Example topic focus What makes a true champion? Glory and defeat Explore sports journalism, biographies of athletes, poems about winning/losing. Writing: match commentaries, motivational writing. Writing assessment To inform e.g a formal letter or leaflet
	NCFE Level 1 Certificate (Continuous throughout the year) Unit 4 Introduction to knowledge and application of punctuation, grammar and spelling. This unit aims to develop the underpinning grammatical, punctuation and spelling knowledge and skills to allow the learner to progress at this level. - Explain the purpose of basic punctuation - Use basic punctuation correctly to clarify meaning - Use correct grammar, including: subject-verb agreement, consistent use of different tenses, definite and indefinite articles - Use awareness of the relationship between sounds and syllables to help spell correctly - Identify common homonyms - Use common prefixes - Use straightforward plural endings					

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Careers in English:

[1438 My Learning My Future English inspiration](#) guide_012021.pdf (careersandenterprise.co.uk)

[Jobs that use English and Drama- Careers- BBC Bitesize](#)