

OAKFIELD SCHOOL

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4th May 2022

Dear Parent/Carer

Reading is a great activity for pupils to enjoy which is also vitally important to their progress as a learner. Oakfield School is proud to introduce a new School Library for the beginning of the Summer term 2022.

We can offer both fiction and non-fiction, each covering a wide range of interests and reading abilities. We would like all the pupils to have the very best opportunity to make the most of what our library has to offer, so here is some information that we hope will be useful:

Loan Period

- Pupils are allowed to borrow one book at a time.
- Each book can be borrowed for a maximum of 21 days, but we encourage the children to exchange their books more often to encourage good library habits and so they can enjoy a wide variety of reading material.
- We send out reminders for overdue library books once a term, and at the end of the summer term we ask for all library books to be returned so we can do a stock check.

Caring for Library Books

- Please encourage pupils to look after their library books.
- If you think your child has lost or badly damaged a library book, please contact the school.

Yours faithfully

Lee Thompson
Assistant Headteacher