



Infection Management Policy & Procedure

Revised edition January 2022

The aim of this policy is to outline the safety procedures currently adopted by Oakfield staff and pupils in order to manage the risk from the current Covid 19 infection. Whilst these measures have been implemented to deal with the current situation, some aspects of procedure are equally applicable to other infections that have occurred in the past or may do so in the future (e.g. swine flu, bird flu, and diarrhoea and sickness bugs).

The following procedures are a means to reduce the risk of contracting the Covid 19 virus or transmitting it within Oakfield School and amongst the adults and young people who attend. It is a practical way of managing the infection to the best of our ability.

Due to the current Covid-19 Pandemic and the need to maintain social distancing in the school, a thorough risk assessment of the building based upon Government Guidance has been undertaken. This has been carried out in collaboration with the Site Facilities Management Company, Robertsons and the Trade Unions. The school strives to maintain social distancing wherever possible and mitigate the risk of infection

The January 2022 redraft is in response to the new government guidance.

Pupil returning to school- January 2022

All pupils will be offered one onsite test during the first week of term. Twice weekly testing will then be encouraged for both staff and pupils.

Lateral testing

Twice weekly home testing is encouraged for both staff and pupils. Even if someone has tested positive for COVID-19 within the last 90 days, they are strongly encouraged to take part in Lateral testing (once they have completed their isolation period for their prior infection). Full time residential pupils are permitted to take the second lateral flow on school site to enable the test to be administered 3-5 days apart.

If staff or students have a positive result from a Lateral Flow Test, they need to contact the school ASAP. **A picture of the lateral test along with a piece of paper stating the staff or pupils name along with date is required** (this is to be sent to leethompson@oakfieldhull.co.uk)

Under current guidance a confirmation PCR is not needed.

Close contacts

Individuals are not required to self-isolate if they live in the same household as someone with COVID-19 or are a close contact of someone with COVID-19, and any of the following apply:

- they are fully vaccinated (two dose)
- they are below the age of 18 years and 6 months
- they have taken part in or are currently part of an approved COVID-19 vaccine trial
- they are not able to get vaccinated for medical reason.

If identified as a close contact of someone with COVID-19, the individual should take a lateral test every day for seven days and continue to attend their setting as normal, unless they have a positive test result or develop symptoms at any time.

Isolation period

From Monday 17th January, people who are self-isolating with COVID-19 will have the option to reduce their isolation period after 5 full days if they test negative with a lateral flow device (LFD) test on both day 5 and day 6 and they do not have a temperature. For example, if they test negative on the morning of day 5 and the morning of day 6, they can return to their education or childcare setting immediately on day 6.

The first test must be taken no earlier than day 5 of the self-isolation period, and the second must be taken the following day. All test results should be reported to NHS Test and Trace. **The pictures of the lateral tests along with name/date stamp are to be sent electronically to leethompson@oakfieldhull.co.uk**

If the result of either of their tests is positive, they should continue to self-isolate until they get negative results from two LFD tests on consecutive days or until they have completed 10 full days of self-isolation, whichever is earliest.

Anyone who is unable to take LFD tests or anyone who continues to have a temperature will need to complete the full 10 day period of self-isolation.

Face coverings

It is recommended that face coverings are worn in classrooms (unless exempt) as well as communal areas. The advice on face coverings in classrooms will be in place until Wednesday 26 January.

Handwashing

On entering and exiting the school building all staff and pupils will be required to wash their hands thoroughly at a **Hand Wash Station**. Sinks with running water and suitable hand drying towels have been installed and provided at the entrances for the CLC, Main Reception and the student entrance for this purpose. This can be done without the need to touch any surfaces. Hand Sanitiser will be readily available on entering the residential houses.

This is best practice and is the most effective way of removing infection on the hands. Anyone entering the building will therefore not bring any infection on their hands into school. As they leave, the same regime means that they are not taking away any infection picked up on their hands in school.

Social Distancing

Efforts will be made to maintain social distancing at all times when in the school building for staff and pupils.

Each room being used has a hygiene pack with items necessary to maintain good hygiene habits for staff and pupils, and the equipment to sanitise the room.

- Box of tissues
- Anti-bacterial spray
- Paper towels
- Hand-sanitiser

Staff have a responsibility for maintaining high standards of hygiene among the people in their classrooms and for keeping the area sanitised.

To maintain social distancing and manage hygiene around the school the following need to happen:

- Staff and pupils need to adhere to this policy.
- Pupils need to be in a tutor room, in an activity or in lessons. Pupils need to be in an activity at break and lunchtimes. Staff need to ensure that this is followed.
- HUB – This will be supervised and every effort to maintain social distancing will be in place. Staff will be deployed to meet and greet staff to a learning space to enable the door to be open to avoid congestion and queuing on the corridors.
- Recreation room – The pool balls and cues must be cleaned regularly.
- Classroom equipment is allocated to each teaching space and should not be removed.

- PPE is available for staff who are required to administer first aid and medication to pupils during the school day.
- Face coverings should be worn in communal areas and in classrooms by staff, visitors and pupils or students in year 7 and above, unless they are exempt.
- Pupils (in year 7 or above) should wear face coverings on public and dedicated school transport, unless they are exempt.
- Wherever practical meetings will be conducted virtually via TEAMS
- Smoking is prohibited on the school site.

Use of the canteen

Handwashing before and after eating is important. All pupils and staff will use the Hand Wash Station in the KS4 hub before entering the canteen.

Allocated member of staff will supervise lunchtime service to ensure that there is a flow

Students who eat lunch in the residential houses will be collected from classrooms, taken over and returned.

School Transport

All staff and students travelling in school vehicles must wear a face covering at all times (unless exempt). Passengers must remain facing forward to avoid face to face contact. Ventilation should be allowed via opening windows when occupied. Vehicles must be thoroughly cleaned internally after use with the cleaning products and materials provided

Ventilation

All areas of school will be well ventilated which will require windows to be opened throughout the day. Staff and students should be encouraged to wear appropriate clothing for this. Staff can wear warm clothing whilst areas in school are cooler during the winter period. Students are also welcome to wear additional layers as needed. Additional layers that can be worn indoors include hats, scarves, gloves and coats.

An upper pane window (where possible) will be open in each room and area (where applicable) to support air flow.

All classrooms will be provided a CO2 monitor by the government- members of the SSLT will address and ventilation problems that are identified via the co2 monitors.