

OAKFIELD SCHOOL

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Headteacher: Mrs R M Davies BHed (Hons)



Dear Parent / Carer

Medication

If your child needs to take medication during school time, you must complete a consent form. If you do not have a consent form you will need to put in writing (signed by you) the name of your child, name of the medication, reason for the medication, dosage required, timings of dosage required, the date medication was dispensed and the expiry date. We will also need to know what time your child last took the medication at home.

The medication **must** be sent into school in it's original container.

Please only send into school the amount of medication that the school requires.

If at all possible, would you please try to give your child their medication at home, this will prevent the medication being left in school and / or being misplaced or damaged during the journey to and from school.

If you would like to discuss this matter further or you need a consent form, please do not hesitate to contact the First Aider at school.

Yours sincerely

Mrs RM Davies
Headteacher

Mrs D Ricketts
First Aider